



# INCIDENT REPORT ALERT

**NOTE:** This form must be forwarded to [reports@amsa.gov.au](mailto:reports@amsa.gov.au) by the Owner, Operator or Master as soon as reasonably practicable\* after becoming aware of the incident. Detailed guidance on reporting obligations and the use of the form is located at [www.amsa.gov.au/general-incident-reporting](http://www.amsa.gov.au/general-incident-reporting). For information about how we collect, use and disclose your personal information, please visit the AMSA privacy policy at [www.amsa.gov.au/privacy](http://www.amsa.gov.au/privacy)

For pollution, use the POLREP Form.

## PART A: VESSEL INFORMATION

Vessel name		Flag
IMO number (if applicable)	Unique identifier (if applicable)	
Master		
Operator/Company name		
Responsible person		
Contact details		
Domestic commercial vessel (please tick if applicable)		
Class: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4		
Operational Area: <input type="checkbox"/> A <input type="checkbox"/> B Ext <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> C Rest <input type="checkbox"/> D <input type="checkbox"/> E		

## PART C: WHAT HAPPENED?

Describe Who, What, When, Where, How the incident occurred. If relevant, a diagram of the incident may be provided in the space below.

## PART B: INCIDENT DETAILS

Date	Time Local:          UTC:
Voyage From:                  To:	
Location description	
Lat	Long

### Vessel activity at the time of the incident

Underway       Berthed       Towing  
 Berthing       Anchored       Fishing/Unloading  
 Loading/Unloading       Being towed       Other (specify):

Pilot on board?  Yes  No \_\_\_\_\_

Cargo on board?  Yes  No \_\_\_\_\_

Cargo type: \_\_\_\_\_

### Consequences (please tick as relevant)

<input type="checkbox"/> Injury	<input type="checkbox"/> Leakage/Spillage of dangerous goods
<input type="checkbox"/> Illness	<input type="checkbox"/> MARPOL issues
<input type="checkbox"/> Death	<input type="checkbox"/> Fire/smoke
<input type="checkbox"/> Medical evacuation	<input type="checkbox"/> Grounding
<input type="checkbox"/> Man overboard	<input type="checkbox"/> Drifting
<input type="checkbox"/> Presumed lost	<input type="checkbox"/> Foundering/sinking
<input type="checkbox"/> Equipment/Machinery failure	<input type="checkbox"/> Flooding
<input type="checkbox"/> Damage	<input type="checkbox"/> Near miss/ Dangerous occurrence
<input type="checkbox"/> Loss of cargo/ Dangerous goods	<input type="checkbox"/> Other (specify):
<input type="checkbox"/> Contact	<input type="checkbox"/>
<input type="checkbox"/> Collision	<input type="checkbox"/>

\*Under Marine Order 1 (Administration) 2013, regulated Australian vessels and foreign vessels must submit an incident alert within 4 hours.